

THE ALVECHURCH GRAMMAR SCHOOL
ENDOWMENT FUND

Founded 1749

Registered Charity Number: 527440

GRANT APPLICATION FORM



All applicants to complete Section 1, then

- **Individual** Applicants should then complete **Section 2**,
- Applicants representing **Organisations** should then complete **Section 3**.

Will Applicants please note that whether or not you are awarded a grant by the Governors will depend upon the information you have provided. Failure to fully complete the application form or to provide sufficient information may well effect the Governors' decision.

Please return the completed application form to:

Mr Richard Keen

The Highlands, Hollow Tree Lane, Vigo

Blackwell, Birmingham B60 1PR

Telephone No : 0121 445 3594

If you have any queries regarding the application then please contact the above.

By post or email to enquiries@alvechurchgst.org.uk

PLEASE NOTE GOVERNORS MEET THREE TIMES A YEAR

APPLICATION DEADLINES ARE:

1ST JANUARY, 1ST MAY, 1ST SEPTEMBER.

** If you miss a deadline, your application will be considered at the next meeting.

THE REGULATIONS GOVERNING THE AWARD OF A GRANT

Under the revised Scheme set by the Charity Commissioners in 1994 the Governors of the Endowment Fund are permitted to award grants to individuals or other voluntary charitable organisations under the following regulations:

- (a) The Governors are only empowered to award grants to individuals or voluntary charitable organisations who reside within the old Parish of Alvechurch. This area includes Alvechurch, Hopwood, Rowney Green, Bordesley and those parts of Barnt Green only up to the railway line. The land beyond the railway line is excluded..
- (b) They are able to award a grant to an individual that will enable them to obtain special benefits of any kind which is not normally provided by the local education authority. This can also apply to such instances where the benefits concerned are not normally included within the budget of a local school. In these circumstances the Governors of the Fund, and the Governor or the Head Teacher of the school concerned must agree the benefits concerned.
- (c) To award a grant to an individual who is under the age of 25 years which will enable them to continue their education. **All applicants must be resident or have a parent(s) residing within the area outlines in section (a). Applicants must be able to demonstrate that they are in need of financial assistance.**

In these circumstances the Governors are empowered to offer grants in the form of scholarships, exhibitions, bursaries, or maintenance allowances. They may also offer financial assistance for the purchase of such items as outfits, clothing, tool instruments or books to undertake travel which will enable the applicant to complete their studies.

- (d) To award a grant to any voluntary charitable organisation within the area outlined in section (a), which includes the promotion of the education or the improvement of the conditions of life for persons under the age of 25 years who are in need of financial assistance. The Governors are also empowered to award a grant to a voluntary charitable organisation that is concerned with the physical, mental and moral capacities of young persons under the age of 25 years.

At all times the Governors have the power to make the rules awarding grants and to determine the eligibility of applicants.

SECTION 1

To be completed by all applicants

Full name of applicant:.....

Contact details:
.....

..... Postcode :

Contact telephone number / e-mail address
.....

Please state in which capacity you are making an application i.e. as an individual, parent/guardian or as a chairperson etc:

:

SECTION 2

To be completed by individual applicants only

Your date of birth: Age:

PURPOSE FOR WHICH GRANT IS REQUESTED:

Please state (where relevant) the course or degree for which the student will be studying and the University or other institution which the student will attend. If you are applying for a grant for vocational purposes in connection with education, please provide as much information as possible to assist the Governors in arriving at a decision (please attach additional sheets if required).

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Please complete the following Education Record:

	Name	Dates		Academic Achievement
		From	To	
Primary School				
Middle School				
Secondary School				
University/College				

PARENTAL DETAILS:

	FATHER	MOTHER
Name & address of Parents or Legal Guardian		
Occupations		
Employers Name & Address OR Name & address of Business or Trade of Parents or Legal Guardians		

OTHER DEPENDENT CHILDREN:

	NAME	DATE OF BIRTH	SCHOOL OR INSTITUTION NOW ATTENDING IF ANY
Please list the names & ages of all dependent children including the child or children in respect of whom this application is made.			

OTHER GRANT AID:

Please state the amount of any Grant being made by any Authority to or in respect of the student:

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STUDENT PERSONAL INCOME:

Please state the amount of any personal income, if any, received by the student not included in the income sheet as set out in page 5.

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SPECIAL CIRCUMSTANCES

If parents or guardians desire to bring to the notice of the Governors any special circumstances affecting this application, please detail below or on an attached sheet:

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HOW DID YOU LEARN ABOUT THE GRAMMAR SCHOOL TRUST

Parochial Church Council Village Magazine Friend Website Other

FINANCIAL STATEMENT:

Please state against items 2 – 9 what your gross income was for the year that ended on March 31st last. For ITEM 1 this applies to self-employed persons only and you should use the most recent date on which your business accounting year ended. Make NO deductions for income tax, superannuation contributions, mortgage payments, HP commitments, credit cards etc.

IN EVERY CASE GIVE THE ANNUAL FIGURES (not weekly / monthly)

Please complete every line. If there is no income write NONE.		FATHER or adoptive parent or guardian	MOTHER or adoptive parent or guardian
1	Salary and/or profits or share of profits for most recent accounting year. SELF EMPLOYED ONLY		
2	Salary or Wages		
3	Income from property, as assessed for income tax purposes		
4	Unearned income before deduction of tax		
5	Net interest on Building Society Investments		
6	Pensions (Widows, Services, State Retirement, Former Employer etc)		
7	Maintenance (Whether voluntary or by court order)		
8	Child Benefit		
9	Any other income		
SUB TOTAL			
COMBINED TOTAL			

DECLARATION TO BE SIGNED BY BOTH PARENTS OR GUARDIANS:

If either parent is deceased, the facts should be stated. In the event of either parent working or serving abroad, the signature of one parent may be accepted. I/WE declare that the particulars given are correct and include a complete statement of MY/OUR total income from all sources. I/WE understand that under the terms of the scheme of the foundation, the Governors are obliged to consider whether an applicant is in need of financial assistance and that the Governors may ask for FURTHER EVIDENCE (e.g. Income Tax P60, certified accounts etc) and I/WE agree to provide these if so required by the Governors.

FATHERS SIGNATURE MOTHERS SIGNATURE.....

Address Address

.....

Date:

SECTION 3

To be completed by Charitable based organisations

Full name of Organisation:

Charity Registration Number:

What are the stated aims of the organisation:

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Please describe who are the benefices:

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Please describe how the organisation is funded:

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Please enclose a copy of the last year's Accounts:

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Please give details of where the organisation is based:

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Please state for what purposes a grant is required. Please provide as much information as possible, any additional information may be provide on separate sheets:

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Has your organisation applied for funding for this project from any other sources, if so please give details:

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Please indicate how much additional funding you are seeking from the Alvechurch Fund:

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Declaration:

I declare this information given above to be to my knowledge correct.

Signed: Position:

Date: